

Community Use at Stockport Sports Village

Guidelines and Application Form

Before completing this application, please make sure you have read the application guidelines and notes. If you need advice or support to complete your application form, please contact a member of the Sports Development Team at Life Leisure who will be happy to discuss your project or idea.

Please ensure that ALL boxes on this form are completed. To avoid any delays in processing your application we ask you to include all the additional information that is requested in the checklist at the end of this form.

Applications that are received incomplete or do not have the correct supporting documentation will be returned.

Please write clearly in black ink or type and remember to sign and date the form at the end.

Guidelines

What are you applying for?

As part of the Community Use Agreement for Stockport Sports Village, community groups are able to apply for use of the facility at no charge. The facilities comprise of the following:

- All 3G Floodlit Football pitches including 11v11, 9v9, 7v7 and 5v5 pitches.
- Grass Football Pitch

The above football pitches can be used for alternate sports such as Rugby and Lacrosse although any users would be expected to provide their own equipment in order to play these sports.

- Fitness Studio*
- Fitness Suite (minimum age is 14 years, and users must be supervised. In addition all users must complete a health questionnaire prior to first use)
- 2 x Tennis Court
- Saxons Conference Suite (for educational purposes only)
- Pitchside Suite (for educational purposes only)

*use of these facilities can only be accessed outside of programmed use. For more information on current Studio Timetable visit www.lifeleisure.net

All of the above facilities are subject to availability. Where not available applicants will be informed of alternate facilities that can be accessed.

Who Can Apply?

This application can be used by community groups and organisations aiming to improve circumstances for people in communities within Stockport.

Although applications are open to all that fulfill these criteria, the following groups are encouraged to apply:

1. Primary School
2. Secondary School
3. Sixth Form college students
4. Youth community groups
5. Registered children's' group
6. Children under the age of 16 years
7. Unemployed persons aged 25 years or younger
8. Programmes that include opportunities for beginners and others wishing to develop their sporting skills and abilities through coaching, competition and training for players, coaches and officials

9. Specific activities focused upon attracting new participants to sport from Priority Groups.

Any sports clubs applying should consider membership of Sport Stockport. An online form is available at www.sportstockport.org.uk. All groups must have an open constitution that welcomes new members from all areas of the community. Any sports clubs applying are encouraged to be working towards or have achieved recognised accredited status such as Clubmark or Charter Standard. All applications will need to explain in detail how their activity will become self sustainable.

What can you apply for?

Community Groups and organisations can apply to use the facility for a maximum of 6 hours per month. The total period of time that can be applied for is 12 hours. If you wish to continue accessing the facility you must complete a new application and submit this prior to the relevant deadline.

In addition community groups and organisations can also apply to play cup finals. There are 6 available cup final slots that can be applied for per annum. The cup final slots are for Pitch 1 (11-a-side) only.

What else do you need to know?

The facility can only be used for training / practice, educational activities or competition.

The application cannot be used retrospectively (i.e. a user cannot approach Life Leisure for a refund for an activity they have run previously).

Community Use can only be used by non-profit organisations or for activities where proceeds are given to charity.

The panel's decision is final and no other correspondence may be entered into.

All beneficiaries must complete a small update no later than 6 months after the award. Failure to do this will result in Life Leisure invoicing the group for the hours used and the group will be barred from future applications.

Submission Dates

Submitted before	Assessment Date
29 th October 2012	Tuesday 6 th November 2012
31 st December 2012	Tuesday 8 th January 2013
1 st April 2013	Tuesday 9 th April 2013
1 st July 2013	Tuesday 9 th July 2013
30 th September 2013	Tuesday 8 th October 2013

Application for Community Use at Stockport Sports Village

Please ensure you have read the guidelines before completing the application form.

Name of group			
Type of group (i.e. Sports club)			
Sport			
Location of group			
Main Contact Name			
Address			
Postcode		Tel No	
Email Address			

Please give details of your group including information regarding venues, member capacity, successes and current number of qualified coaches. Also, include any relevant information on future plans (*continue on a separate sheet if necessary*)

Have you applied for free facility use at Stockport Sports Village in the past 12 months?

If so, were you successful?

CLUB DEVELOPMENT

Does your group have any of the following:

Yes No N/A

Affiliation to a NGB (i.e. The FA)

Constitution / Club Rules

Member of Sport Stockport

Achieved Clubmark or Charter Standard

Qualified & CRB Checked

Coaches

Equity Policy

Child protection Policy

School-Club Links

Development Plan

Insurance

FACILITY USE

Facility Required (i.e. 1 x 7-a-side pitch)	Time From	Time To

Date(s) Required
Total number of sessions

Special / Additional Requirements

Estimated no. of participants		Estimated no. of spectators		Age Group	
Male		Female		Under 18	Over 18

Why is your community group/club applying for use of the facility?

(Please give details of the project/initiative for which the application is being made. Please also include how the project will be sustainable after the group has finished using the facility)

Who will be the main beneficiaries of the grant? (e.g. young people, women, girls, people with a disability etc.)

Please detail how you will monitor and show Life Leisure how you have met your aims and objectives:

If successful with the application, I agree to provide an update report within 6 months of using the facility (***please tick box to confirm agreement***).

Successful groups will have to agree to the terms and conditions of use at Life Leisure Stockport Sports Village. Failure to comply with the terms and conditions will incur full cost of the facility hire for the period used.

Signed:

Position held:

Date:

***Applications will be reviewed on a quarterly basis. Please see guidelines for deadline submission dates.**

Please return the application form to Seb Rowe, Life Leisure Stockport Sports Village, Lambeth Grove, Woodley, Stockport, SK6 1QX or via email to seb.rowe@lifeleisure.net.

We recommend that you make a copy of your application for your own records.

If you have any questions regarding Life Leisure or completion of this form, please contact seb.rowe@lifeleisure.net, call 0161 482 0921 or visit www.lifeleisure.net.